



## **St Martins School Travel Plan**

Updated October 2021

### **Acknowledgements**

St Martins School wishes to acknowledge the School Travel Plan Working Group members and others who have contributed to the development of our School Travel Plan.

### **Introduction**

#### **What is school travel planning?**

A school travel plan is a practical approach to improving road safety and encouraging the whole school community to use active modes of transport to get to and from school. It can be used to address congestion at the school gate, and by promoting walking, scootering and cycling can benefit the health and wellbeing of students.

#### **Objectives of our school travel plan**

*For more children and whānau to travel to school safely by walking, scootering, biking.*

To reduce congestion at the school gate through encouraging more use of active modes of transport and alternative drop-off points for those who need to drive.

To raise awareness of the safety issues on the school route with our community

#### **Our school**

*Hato Matine/St Martins School is a kura of around 500 ākonga and 40 staff, nestled in St Martins valley at the foot of the Port Hills. Our community is an active one and many of our tamariki walk, cycle and scoot to school. However, with a number of busy roads and difficult crossings to negotiate, there are also many families who choose to drive their children instead. We hope this travel plan will help to encourage more families to choose active modes for their school commute.*

#### **Key Findings of our school travel surveys**

Travel surveys were conducted for parents, students for St Martins School in July-August 2021. Staff were also surveyed at the same time about any locations they felt of concern for students travelling to school. The speed of cars, vehicle volumes and driver behaviour all feature highly as safety concerns for parents.

Currently the mode share for the school is 41% drive, 28% walk, 20% scoot, 10% bike. 78% children would prefer to travel to school using active modes which compares to the 58% that currently do. 44% of respondents were interested in a walking school bus and 25% of respondents were happy to supervise. The use of walking school buses would allow students who may not be able to travel independently to school to travel in a group together.



The main barriers to more walking, cycling and scootering were identified as “children are dropped off to school on the way to work, the distance between home and school is too far, and they are worried about child/ren’s road safety awareness”. Factors that would encourage more walking, cycling or scooting more often were: “if their child/ren were older, there are safer places to cross the road, the distance between home and school was shorter and there was an adult supervising them”.

## ACTION PLAN

### Whole School Initiatives Planned

What (will be done)	Who (will do it)	When (will it be done by)
Participate and promote Walk or Wheel to School Week	CCC and School	Annually in March
Investigate the possible use of the Cashmere High School bus for students travelling to school	CCC and ECAN	November 2021
Investigate “park and walk” and suggest places with easy parking locations within a safe walking route to school.	School, CCC	TBC
Investigate the set up of new walking school buses	School, CCC	TBC

### Infrastructure Improvements Planned

What (will be done)	Who (will do it)	When (will it be done by)
Investigate crossing improvements at Centaurus Road roundabout (Mobil side)	CCC	Term 4 2021
Investigate safety improvements at Centaurus Road roundabout	CCC	Term 4 2021
Investigate timed no stopping section outside of school	CCC	Term 2 2022
Investigate stop control for Roscoe Street and Albert Terrace intersection	CCC	Term 4 2021 Complete - this is with the contractors to install

### Curriculum initiatives Planned

What (will be done)	Who (will do it)	When (will it be done by)
NZTA resources can be found at: <a href="https://education.nzta.govt.nz/">https://education.nzta.govt.nz/</a>	School	Term 4 (TBC)
Police resources can be found at: <a href="https://www.police.govt.nz/advice-services/personal-community-safety/school-portal/resources/travelling-safely">https://www.police.govt.nz/advice-services/personal-community-safety/school-portal/resources/travelling-safely</a>	School and Police?	Term 4 (TBC)
Road Patrol training with students	School and Police	Term 1, 3, 4

Participate in the Councils Cycle Safe programme for year 6's	School	Annually
General road safety training week	School and Police	Annually

Communications Plan with the School and Wider Community		
What (will be done)	Who (will do it)	When (will it be done by)
Create communications for <u>snap</u> send solve for parents.	CCC and School	Term 4 2021
Contact Mobil to find out more about their heavy vehicle movement	CCC	Term 4 2021
Regular column in the newsletter and on the website reminding people of safe, sustainable travel options.	School	Ongoing
Publish the school travel plan on the website	School	TBC
Provide information on the School Travel Plan to all new families in the school.	School	Ongoing
Submit towards the Annual Plan (2022,2023) and the Long Term Plan (2024)	School, Community Board (Amy Hart amy.hart@ccc.govt.nz)	Early 2022 (Likely March), Early 2023 and Early 2024 (Exact dates are released closer to the time)

Action Plan Review	
Who (will do it)	When (will it be done)
Senior Leadership Team	Review yearly, engage with Council when needed



**AGREEMENT TO SUPPORT AND IMPLEMENT  
ST MARTINS SCHOOL TRAVEL PLAN**



**Christchurch  
City Council**



**ON BEHALF OF THE CHRISTCHURCH CITY COUNCIL**

Name of the Travel Demand Manager	Sarah Anderson
Signature of the Travel Demand Manager	
Date	

**ON BEHALF OF THE SCHOOL BOARD OF TRUSTEES**

Name of Board of Trustees Chair	Kate Hodgins
Signature of Board of Trustees Chair	Ketilloh
Date	1/5/2022

**ON BEHALF OF THE SCHOOL STAFF**

Name of Principal	A. MawA
Signature of Principal	<i>[Signature]</i>
Date	30.5.22

## **SCHOOL STUDENT TRAVEL GUIDELINES**

<https://education.nzta.govt.nz/teacher-resources/school-policy-and-practices/road-safety-education-policy/>

### **ROAD SAFETY EDUCATION GUIDELINES**

#### **GOAL**

All children make safe school journeys and undertake learning that increases their lifelong capacity to contribute to a safer road system.

#### **PURPOSE**

Road safety is a shared responsibility between the school, parents and whānau, children, the territorial authority, Waka Kotahi, and New Zealand Police.

The purpose of road safety education is to eliminate death or injury to children on or around roads. It also provides children and their whānau with increased confidence and ability to walk, cycle and scoot.

Road safety education is a lifelong process. At school, it takes place through curriculum-based learning and children's participation in safe road use practices, including in and around the school gate, drop-off zones, bus stops, pedestrian crossings and during school trips.

#### **OUR SCHOOL'S PREVENTION ACTIONS**

1. The school will include road safety as part of our school curriculum
2. Students will receive training in road safety procedures, including but not limited to:
  - a. Safe road crossing,
  - b. Use of walkways,
  - c. Safe practices in and around buses and other vehicles,
  - d. Cycling (year 6+)
3. Staff and adults in the school community will be encouraged to model and reinforce good road safety practices.
4. Whānau are consulted about and informed of expectations for children's travel to and from school.
5. The supervised pedestrian crossing points on Albert Terrace and Centaurus Road are the only approved safe crossing points for our school. The operation of this crossing is based on the School Traffic Safety Teams Manual. The crossing will be patrolled by a teacher/parent from 8:30am - 8:50am and 2:50pm - 3:10pm. Prior to assisting at crossing students will access road patrol training. Children and whānau must use the supervised pedestrian crossing point when school patrols are in operation.
6. For children year 5 and under who cycle to or from school, their parents/whānau are advised to arrange for an adult to accompany them. Safety helmets must be used by all cyclists. All Year 6+ children are given training in cycle safety. Parents are responsible for the road-worthiness of the bicycle and the riding ability of the student.
7. For families who need to drop children close to the school gate, there are a small number of three minute drop off spaces on Albert Terrace directly outside the school. Otherwise the preferred park and walk areas are Roscoe Street, Lascelles Street and Ramahana Road. Whānau will be regularly informed of this.



8. No parking for whānau is permitted on the school grounds during the school day except for one short term drop off/pick up space for students with mobility impairments.
9. Parents and whānau transporting children to or from curricular and co-curricular activities must be briefed on the route to be followed, and must ensure:
  - a. there is a diagonal, shoulder seat belt for every child carried;
  - b. they have a current registration, insurance and warrant of fitness for the vehicle;
  - c. they possess a current full New Zealand driver's licence; and
  - d. children are correctly secured.

*Under New Zealand law, all children younger than 7 must use an approved child restraint appropriate for their age and size. Children aged 7 must be secured in a restraint if one is available in the vehicle. From age 8 all vehicle occupants should use an approved restraint and must use a seat belt if one is available. \**

**\*Note:** International best practice recommends the use of an appropriate child restraint (or booster seat) until your child reaches 148 cm tall or is 11 years old. See more:

#### Requirements for using child restraints in New Zealand (Waka Kotahi)

10. The school has a bus procedure which provides guidance on safe student behaviour on and around buses. The procedure explains how the bus operator, the school and whānau will respond to unsafe behaviour.
11. The Board of Trustees and the Principal ensure all road safety education activities and school travel comply with the Health and Safety at Work Act 2015 and the Vulnerable Children Act 2014.

#### **OUR SCHOOL'S RESPONSE ACTIONS**

12. If whānau, students or school staff see illegal or dangerous road user behaviour it should be reported to the police.
13. If whānau, students or school staff see careless and risky road user behaviour when travelling to or from school, this should be reported to the school office. School action may include:
  - getting help from the police (e.g. School Community Officer or the local community constable)
  - speaking directly to the person concerned
  - informing the school community about safe and appropriate road safety behaviour in the school newsletter.

#### **ACTIVE TRAVEL GUIDELINES**

##### **GOAL**

To facilitate the health and social benefits of active travel for children when and where they are able to walk, cycle and/or scoot safely.

##### **GUIDELINES**

1. Children living within a one kilometre radius will be encouraged to travel actively to and from school.
2. Children who have done the Christchurch City Council's Cycle Safe training will be permitted to cycle to school on the roadways.

3. Staff will be encouraged to use active and/or sustainable travel options as much as possible and practical.
4. The school will use its communications tools to inform parents of the benefits of safe, active travel for their children.

**REVIEW**

**These** guidelines will be reviewed annually and communicated to members of the school community.

**APPROVED DATE**.....  
.....1/6/2022.....

**BOARD OF TRUSTEES CHAIRPERSON:**

*K. Miller*

