

# Introducing to Parents



St Martins School



# 1. Logging in for the first time

To set your password and log into Hero for the first time:

1. Download the **Hero by LINC-ED** app from the app store

Note: use the keywords **Hero LINC-ED** when searching for the app

*Alternatively, open your browser and enter [go.linc-ed.com](http://go.linc-ed.com)*



Hero by LINC-ED  
Making Education Heroic



★★★★★ 1



**Please note** - If you have children at a different school, as long as your contact record with your email is linked to your child at both schools, you will be able to see all of your children under one login.

If you are a teacher at another school, you will need to log out of your staff account and login using a parent account as these are kept under separate email addresses.

## 2. Click New User



Email



Password



SIGN IN

[FORGOT PASSWORD](#)

[NEW USER](#)

This is a public device

## 3. Request Password Link

Enter the email address you have provided the school and click REQUEST PASSWORD LINK



Welcome to Hero

Hero accounts are managed by each school. Once your school has created your account, you can complete your set up by adding your email address below.

If you do not receive an email, please ask your school to check their records.

Email  
myheroparent@gmail.com

**REQUEST PASSWORD LINK**

BACK

*If your email address is not accepted, please contact [aliced@stmartins.school.nz](mailto:aliced@stmartins.school.nz)*

## 4. Confirming Password

You will receive a message confirming a password email has been sent.



### Welcome to Hero

Hero accounts are managed by each school. Once your school has created your account, you can complete your set up by adding your email address below.

If you do not receive an email, please ask your school to check their records.

✓ Please check your email to verify your request. Depending on your email provider it may take up to 15 minutes to arrive.

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## 5. Check your email inbox

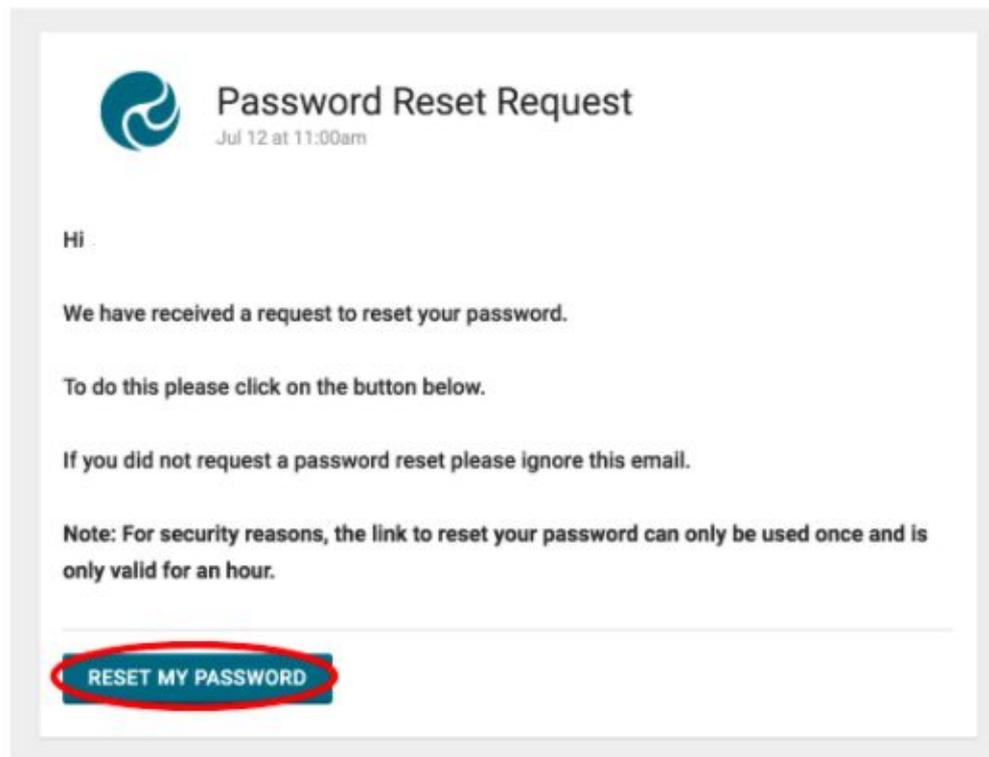
Open your email inbox and click on the Hero Password Reset email.

☆ LINC-ED

Hero Password Reset Request - Password Reset Request .

*If you do not receive a Hero Password Reset email, check your spam folder.*

## 6. Reset my Password



## 7. Enter New Password

Enter a secure password (8 or more characters), verify this password then click SET PASSWORD.



### Reset Password

Set your Hero Account password.

New Password

••••••••



Verify New Password

••••••••



SET PASSWORD

BACK

## 8. Sign In

You will receive a confirmation message. Click SIGN IN



Reset Password

✓ Success! Sign in below with your new password.

SIGN IN

BACK

## 9. Set your new password and sign in

Enter your email address and your newly set password. If you are using a public device or do not want your password auto-saved, tick **This is a public device. Sign In**



Email  
myheroparent@gmail.com

Password  
\*\*\*\*\*

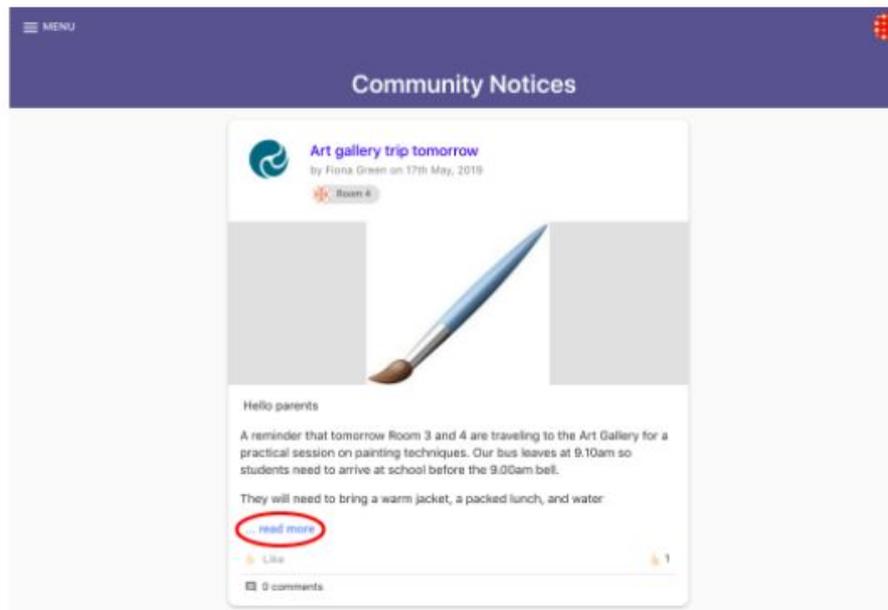
[SIGN IN](#)

[FORGOT PASSWORD](#)      [NEW USER](#)

This is a public device

# 1. Community Notices

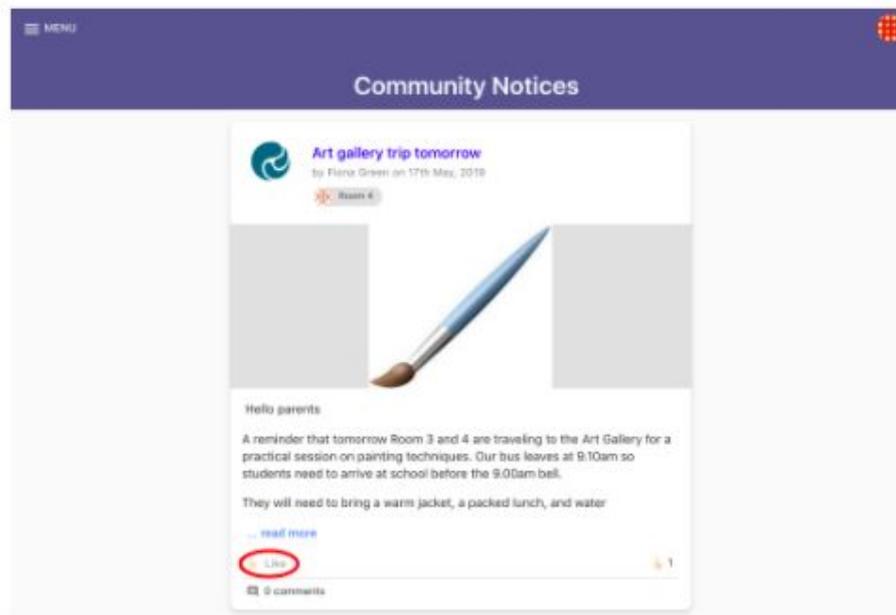
**ONCE YOU HAVE SIGNED IN:** You will see Community notices sent by your child's school. If the text is long, you may need to click read more to view the whole message.



The screenshot shows a mobile application interface for 'Community Notices'. At the top, there is a purple header with a 'MENU' icon on the left and a red grid icon on the right. Below the header, the title 'Community Notices' is centered. The main content area features a notice titled 'Art gallery trip tomorrow' by Fiana Green on 17th May, 2019, with a 'Room 4' tag. The notice includes a blue paintbrush image and text that reads: 'Hello parents', 'A reminder that tomorrow Room 3 and 4 are traveling to the Art Gallery for a practical session on painting techniques. Our bus leaves at 9.10am so students need to arrive at school before the 9.00am bell.', and 'They will need to bring a warm jacket, a packed lunch, and water'. A red circle highlights the 'read more' link. At the bottom of the notice, there are icons for 'Like' (1) and '0 comments'.

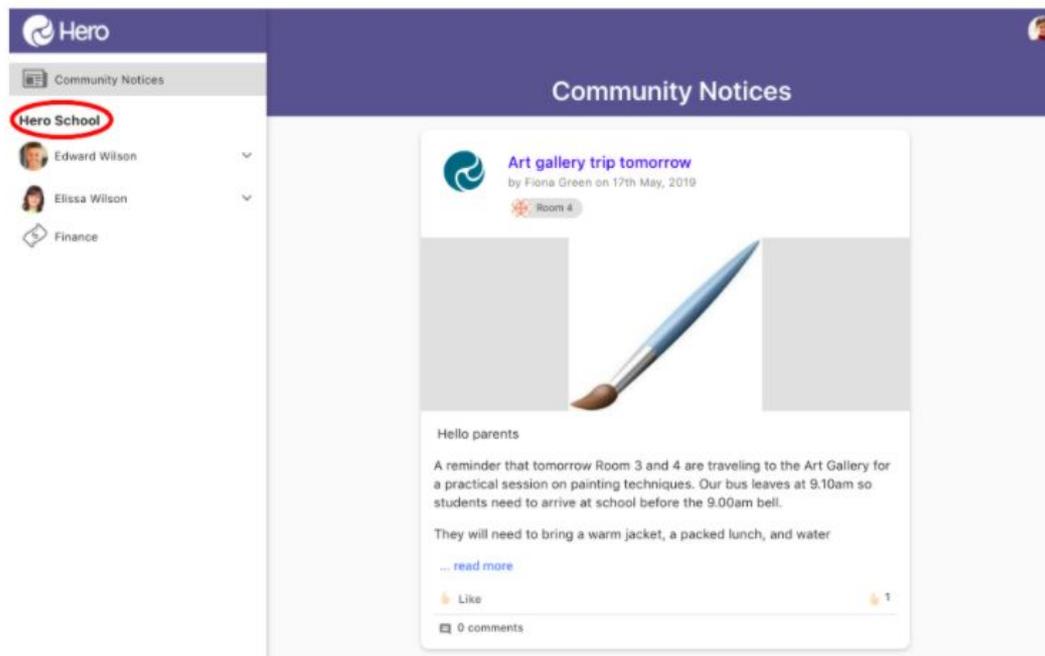
## 2. Community Notices - Liking a Post

From here you can **like a post**



## 3. Menu

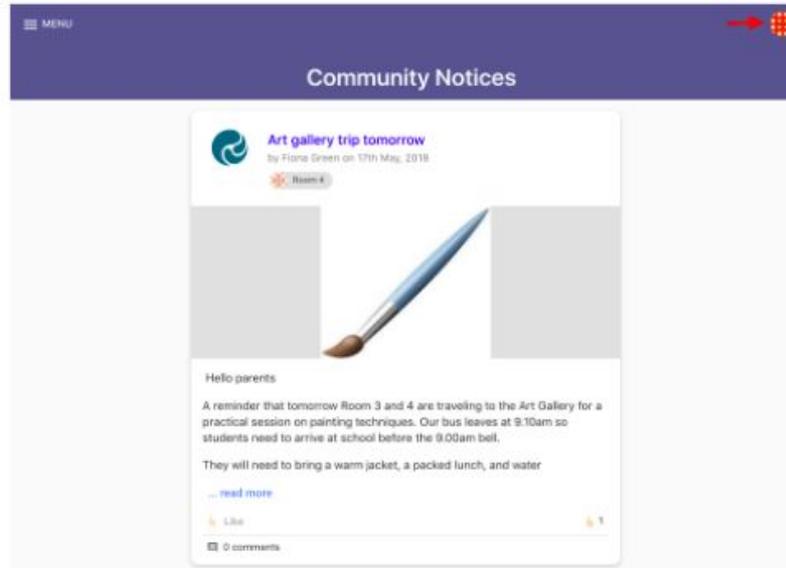
To view additional information, click Menu. Here you will see the Hero School or Schools your child/ren attend.



The screenshot displays the Hero app interface. On the left, a vertical menu is visible with the following items: 'Hero School' (circled in red), 'Edward Wilson', 'Elissa Wilson', and 'Finance'. The main content area on the right is titled 'Community Notices' and features a notice titled 'Art gallery trip tomorrow' by Fiona Green on 17th May, 2019. The notice includes a blue paintbrush icon and a 'Room 4' tag. The text of the notice reads: 'Hello parents', 'A reminder that tomorrow Room 3 and 4 are traveling to the Art Gallery for a practical session on painting techniques. Our bus leaves at 9.10am so students need to arrive at school before the 9.00am bell.', and 'They will need to bring a warm jacket, a packed lunch, and water'. Below the text is a '... read more' link, a 'Like' button with a flame icon and the number '1', and a '0 comments' indicator.

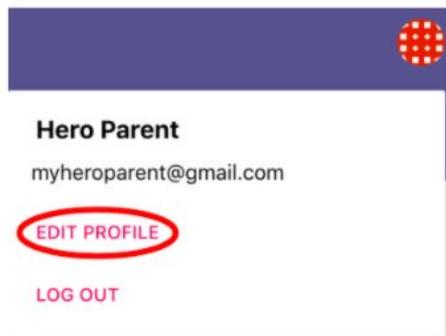
## 4. Editing your User Profile

Click on the kaleidoscope image at the top right-hand side of your screen

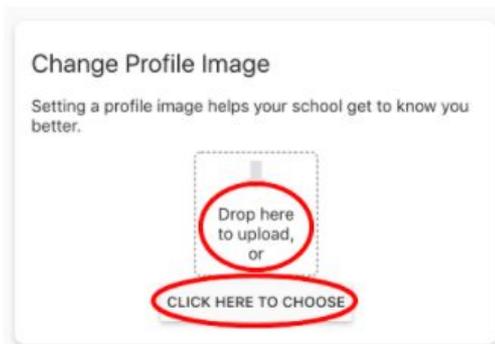


# Editing your Profile

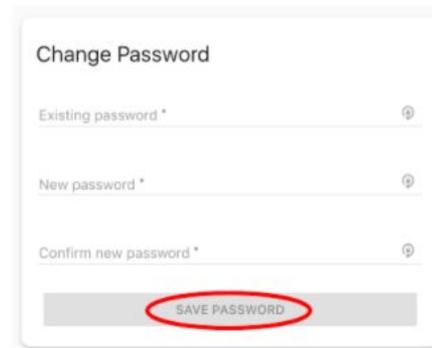
Click edit profile



You can also add or change a profile picture



Here you can change your password



## 5. Logging Out

Click on the kaleidoscope image at the top right-hand side of your screen

