



St Martins School

*Kia Maiangi awe ake te mātauranga* Inspiring a passion for learning



# Scale A – Fixed Term Positions 2020



St Martins School

*Kia Maiangi awe ake te mātauranga*  
Inspiring a passion for learning

*the*  
**s'mart**  
*way*

November 2019

Dear Applicant,

Thank you for your interest in the advertised Scale A Fixed Term positions at St Martins School.

We seek an enthusiastic, committed and innovative team member, with sound curriculum knowledge; have the ability to encourage curiosity with our learners and a willingness to be involved in collaborative teaching.

In your CV or covering letter please clearly state your curriculum strengths and interests, and why you think you would add value to St Martins School.

Please find enclosed:

- About Us
- Person Specifications
- Duties and Responsibilities
- Submitting your application
- Anticipated Timeline

Further information about St Martins School is available on our website: [www.stmartins.school.nz](http://www.stmartins.school.nz)

In making your application, please complete the online application, email a covering letter and CV to [andrew@stmartins.school.nz](mailto:andrew@stmartins.school.nz)

**Anticipated Timeline**

Position advertised:	November 2019
Applications close:	3.30pm Wednesday 27 November 2019
Short listing completed:	Friday 29 November 2019
Interviews:	Saturday 30 November – Tuesday 3 December 2019
New Appointee commences:	27 January 2020

We look forward to receiving your application.

Regards,

Andrew Mouat  
Principal



# ABOUT US

St Martins School is a U6 NE – Y8, decile 9 school on the southern outskirts of Christchurch. St Martins School is nestled at the bottom of Huntsbury Hill. The school is in close proximity to Hansen Park and the Rapaki Track which are both used regularly. The school has a stable roll of approximately 550 children. The students enjoy learning in a mix of collaborative and single learning spaces. St Martins School uses the power of two in collaborative teaching spaces. The school is currently in a remodelling / rebuild phase with the MoE. Completion of this work may be 2022.



Our school values are based on; **caring, respectful, responsible, personal best, learning**

Our learning focus is on developing S'MART learners, this is promoted by all staff through their class programmes.

A unique focus of St Martins School is learning around the environment. Teams across the school have a different approach to this, including, eco-explorers, garden to table, the eco action programme and an environmental challenge programme.

We value the opportunity to develop programmes that ensure the learner is at the fore, whether this is through deliberate acts of teaching to meet specific needs, student agency inquiry learning, Y8 leadership, construct, collaborate, connect or one of the many other areas that the children engage in.

St Martins has a staff of exceptionally talented and experienced teachers who enjoy the opportunity to work together. There is a strong

focus on school wide professional learning to continue to develop class programmes. The school completed a three year focus on DMIC maths with Bobby Hunter. Our next focus will be on unpacking and implementing the Digital Technologies Curriculum.

The school structure has four teams, Explorers (NE – Y2), Discoverers (Y3 / 4), Navigators (Y5 / 6) and the High Fliers (Y7 / 8). The Implementation (leadership) Team is made up of two Deputy Principals and four Team Leaders. The school has a delegated leadership approach with a number of teachers leading curriculum areas and working alongside outside experts. There are approximately 45 staff members, all striving to make a difference in the lives of the children at St Martins School.

St Martins School has had two consecutive 4 – 5 year ERO reviews. We strive to ensure there is continuous improvement across all areas within our school. Some highlights from our latest report include; providing high quality, targeted professional development and programmes

- The school is highly effective in promoting the school's valued outcomes for children, as expressed in the school's vision and S'MART values
- A culture of strong pastoral care that includes input from parents, whānau and internal and external experts
- Leadership builds collective capacity for inquiry, evaluation and innovation
- Children learn in a highly collaborative, inclusive and positive learning environment
- Teachers provide a broad, well designed curriculum that offers children rich opportunities for learning.
- The school has a strong commitment to te ao Māori and implementing bicultural practices in ways that are respectful of the Māori culture.

## Person Specification

- Positive in outlook
- Warm and welcoming
- Open and honest communicator
- Committed to progressive and collaborative professional learning
- Hardworking
- Collegial and supportive - a team player
- Motivated and enthusiastic
- Have a genuine desire to improve learning for all children
- Have suitable qualifications and experience for the position
- Be pro-active in continuing own professional development
- Bring enthusiasm, energy and fun to the classroom setting

## Duties and Responsibilities

- Quality teacher reflecting the Code of Professional Responsibility
- Share our vision
- Plan, prepare and facilitate a child centred programme that meets the needs of all children
- Use assessment tools effectively to enhance children's learning
- Ensure best practice teaching
- Engage in professional development and learning
- Regularly report to parents
- Establish effective relationships with children, parents, staff and the wider school community
- Be an active and effective member of a professional and cooperative team
- Comply with all school expectations
- Implement the S'Mart Way, promoting the school's values

## Requirements for submitting your application

Your online application, covering letter and CV must be submitted by **3.30pm Wednesday 27<sup>th</sup> November**.

Receipt of applications will be acknowledged by return email.

**Your application must contain the following:**

1. [Online application](#) completed
2. **A covering letter** addressed to Andrew Mouat, Principal, which explains why you are applying for the position and the skills and experiences you will bring to our school.
3. **A Curriculum Vitae** which includes:
  - Curriculum Strengths
  - Experience teaching in collaborative spaces
  - Relevant Professional Development

Send your covering letter and CV to Andrew Mouat, [andrew@stmartins.school.nz](mailto:andrew@stmartins.school.nz)

If you have any questions regarding the format or submission of your application, please contact Andrew Mouat [andrew@stmartins.school.nz](mailto:andrew@stmartins.school.nz)

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