

ST MARTINS SCHOOL BOARD OF TRUSTEES  
MINUTES OF MEETING HELD 16<sup>th</sup> AUGUST 2016 AT 6.30PM

*Unless either Michele or Bernadette are notified of any concerns regarding these minutes by Tuesday 23<sup>rd</sup> August they will available for staff, committees and parents to read online.*

<p><u>PRESENT:</u></p> <p>Bernadette May (Acting Principal), Nikki Tod, Mike Greenslade, Mel Opie, Jo Malcolm, Becky Ellis, Carole Clark, Karaitiana Taiuru and Michele Stephens (Board secretary).</p>	<p><u>ACTION:</u></p>
<p><u>MINUTES OF THE PREVIOUS MEETING:</u></p> <p>The minutes of the meeting held 6<sup>th</sup> July 2016 were accepted as true and accurate. Nikki/Bernadette</p>	
<p><u>FINANCE REPORT:</u></p> <p>June deficit approx. \$27000.00 and July deficit approx. \$6000.00. YTD approx. \$46000.00 behind budget. Key areas for this are around banked staffing and building maintenance. It was suggested we should ‘flag’ the Ministry each month re any maintenance costs that are needing to be done as we await the rebuild. Are repairs that are being done of a temporary or permanent nature? Bernadette will find out.</p>	<p>Bernadette</p>
<p><u>PRINCIPAL’S REPORT:</u></p> <ol style="list-style-type: none"> <li>1. Mathematics – discussion around the Maths PD led by Bobbie, Trevor and Jodie. Trevor was in again last week. There is already follow up being done and a maths review is underway. The Mathematics team are looking at research, our curriculum and how it is to be delivered. This will also be followed up with one or two Teacher Only days before the start of 2017. Mentors will be at school again on 24<sup>th</sup> August. Bernadette extended an invitation to BoT members to come and see it in action.</li> </ol>	<p>Karaitiana/Carole</p>
<p><u>GENERAL BUSINESS</u></p> <ol style="list-style-type: none"> <li>1. Room 8 and 9 Engineers proposal - the board were very impressed with the letter and the designs put forward to the board for a Friendship Bus stop and Fitness Module. There were many questions asked that will need to be answered before any firm decisions can be made. Bernadette will give Room 8 and 9 verbal feedback and take along a list of questions for them to work through.</li> <li>2. Performing Arts funding request – the Performing Arts teachers have requested additional funding to enable them to participate in Stage Challenge in 2017 and every two years thereafter. While the Performing Arts budget will be reviewed, the BoT suggest additional funds required for extra performing arts activities be raised through fundraising options such as regular sausage sizzles etc. Also, there would be an expectation for parents/caregivers to contribute a small sub/fee (as children do for Saturday</li> </ol>	<p>Bernadette</p>

<p>sport teams, etc) for these activities which are additional to the Performing Arts curriculum at St Martins School.</p> <ol style="list-style-type: none"> <li>3. School Enrolments – For the last two years the only out of zone students accepted are siblings of current students and children of current staff. There seems to be an inequity in how full primary schools and Intermediate schools are treated. For the rebuild, full primary schools are expected to rebuild to their in zone student numbers only; Intermediates can rebuild for their full school roll, including large numbers of out of zone students. Bernadette will speak with Rob to get some key ideas so the board can formulate a letter to send to the Ministry strongly stating our displeasure around these inequities.</li> <li>4. Traffic Management system – a working party will be formed to include Sonny Sun, MOE, CCC, school. Sonny wants us to work in conjunction with CCC. Once Nikki hears back from Sonny she will pass info onto Becky. Becky and Kate Hodgins met at school with Tim Scandrett who is a councillor for the Spreydon/Heathcote Ward and is on the Infrastructure, Transport and Environment Committee. Becky’s impression was that Tim was not well informed about the traffic issues around St Martins School and thought we could get by with a ‘few dotted yellow lines’. Becky stressed the need for the council to maybe look at a Risk Matrix. Tim will go back to council to talk about it and will get back to Becky. Becky will continue to follow this up.</li> <li>5. Some discussion around the rebuild. We are waiting for Sonny from the Ministry to get back to us to set up the next meeting. On hold until then.</li> </ol>	<p>Becky</p>
<p><u>MATTERS ARISING</u></p> <ol style="list-style-type: none"> <li>1. Karaitiana is still to look at his review of school policies on School Docs through the lens of Cultural Responsiveness – to be taken off matters arising and Karaitiana will advise us when this has been done.</li> <li>2. Equico leasing – still to follow up. Bernadette will get together with Mike to discuss.</li> <li>3. 60 year school anniversary. Nikki to ask S’Mart Community for ideas – maybe to run alongside the Fiesta.</li> <li>4. Swimming survey – Bernadette will talk to Jarad about this as more information is needed.</li> </ol>	<p>Bernadette/ Mike Nikki  Bernadette</p>
<p>There being no further items the meeting ended at 8.25pm. The next full Board meeting will be on September 13<sup>th</sup> at 6.30pm</p> <p>_____ Approved _____ Date</p>	<p>All note</p>