

**St Martins Fundraising Society**  
**Annual General Meeting**  
**26<sup>th</sup> May 2014**  
**Meeting in St Martins School Learning Rooms**

Meeting opened 7:30 pm at St Martins School

**Present from Fundraising Society Committee:** Tim Clough, Brenda Satherley, Amanda Clarke, Leonie Thompson, Michelle Boon, Nikki Bligh, Catherine Fink, Bridget Hayes, Jo Malcom, Jo Bethell, Sarah Gwilliams, Amanda McGregor, Emma Risk, Jane Catley, Rob Callaghan

**Apologies:** Bridget Hayes.

**Also Present at the AGM were:**

Julie Young, Debra Purdue, Sarah Stewart, Mathilde O'Sullivan, Sarah Stewart, Tine Dahlmann, Nikki Tod, Leslie Cowie, Anita Sepsy, John Gould, Paul Ryder, Robyn Young, Rach Howard, Katrina Greenslade, Caroline Gibb, Christina Mckerchar, Anne Goldingham, Sally Hicking, Donna Cheal, Sharon Booth, Leigh Bougen, J. Wood.

**NOTE:**

- (i) Rob Callaghan (principal) was in attendance to make the constitution change votes as part of the Fundraising Society but did not vote through the nominating process as this was considered as part of the new Society.
- (ii) Jenny Wood and Emma Risk, the staff liaisons, were in attendance at the meeting but not voting as they are not part of the new Society membership.

**Minutes of the previous AGM:** 14<sup>th</sup> March 2013: Read and accepted as a true and accurate record. *Moved Amanda Clark; seconded Leonie Thompson; passed unanimously.* There were no matters arising.

**Chairs report:**

***Chairperson's (Amanda Clarke) Report 2013/2014***

***St Martins School Fundraising Society Inc., May 2014***

***Thank you***

*Thank you to a very hardworking and dedicated group on the Fundraising Committee. I have been greatly supported in my role again this year by Tim Clough our Secretary, Leonie Thompson Treasurer, Bridget Hayes, Catherine Dalley, Helen Dawson, Catherine Fink, Sarah Gwilliams, Cindy Frew, Michelle Boon, Nikki Bligh, Jo Cavanagh, Brenda Satherley and Jo Malcolm. Richard Boon has once again been our Accountant and thank you to him for doing the 2013 Financials.*

*Amanda McGregor joined us in the last year and she has done an amazing amount of work in bringing the PTA and Fundraising together and raising the profile of both groups while still managing to help out in every event that runs. She has endless amounts of enthusiasm and ideas and we are very lucky as a school to have her in a leading community role.*

*Thank you to all the staff in the school who consistently help us to do our jobs year after year.*

***Farewells***

*We were very sad to see Catherine Dalley, Cindy Frew and Leonie Thomson leave us this year. They have all put a huge amount into the Fundraising Society over the past years. Catherine started and ran the Touch Rugby Competition, Cindy co-led the last fiesta and Leonie has paid all the bills and provided accurate detailed financial monthly reports. Thank you so much to each of you and your families for the time and effort you have given to the Fundraising Committee.*

***Welcome***

*In the last couple of months we have had Emma Risk join us as the new teacher rep and parents Jane Cately and Jacquie Inder. They have already made an impact and it is always brilliant to get new energy and ideas.*

### **Events**

*2013 was a busy year with Calenders, Touch Rugby, Entertainment Books Quiz and a Movie Night. Touch was an especially good fundraiser organised and run by Catherine Dalley and we more than doubled the amount of participants and profit from the year before.*

*This year, 2014 has already included the Chocolate Fundraiser and the Entertainment books.*

### **What is to come?**

*We are very excited about the S'Mart Community getting up and running. It really has been brilliant working closer with the PTA and Amanda McGregor. Julie Young has worked tirelessly as a facilitator to put the new structure in place and we look forward to the S'Mart Community having more exposure and making all the things that we do as a group more accessible and transparent. We are very excited about having plenty of support for the Fiesta at the end of this year. Things are already in full swing for that. The Calendars and Cards and Touch Rugby fundraisers are also to come.*

*Thank you for all the hard work that the Fundraising team has put in this year!*

*Amanda Clarke*

*Chair - St Martins School Fundraising Society Inc.*

### **Treasurer's report (Leonie Thompson):**

Leonie presented the 2013 Financial Statements (attached).

In 2013 over \$40,588 dollars were allocated as follows: (Note: some invoices were paid in the 2014 year and so do not show up in the 2013 Financial Statements)

#### **Technology**

15 I-Pads	\$7552
Big screen TVs	\$5000

#### **Special Learning projects**

Syndicate Resources	\$4000
Sports Flags / Gazebo	\$1681
Art Aprons	\$2970
Wearable Arts	\$1100
Sports Uniforms	\$805
Library Grants	\$600
Ukeleles	\$558
Garden to Table	\$2500
Kapahaka costumes	\$943

#### **Environmental Enhancement**

Hall Curtains/Paint	\$2554
Hall Autex	\$6352
Hall boiler	\$854
Basketball Hoops	\$866
Leaf Blower	\$695

### **Explanation of proposed changes.**

Julie Young communicated the vision to strengthen the parent community and unite the PTA and Fundraising under one parent group, as it had been until 1972. She explained how the Society was being

restructured into teams and described their roles. She also explained that the following constitution changes needed to happen in order for this to progress.

### **Changes to the Society's name, constitution, and structure:**

#### ***Name change:***

It was proposed to change the name of the 'St Martins School Fundraising Society Incorporated' to 'S'Mart Community Incorporated Society'.

*Moved A. Clarke; Seconded A. McGregor; passed unanimously.*

#### ***Constitution changes:***

Old constitution states that the purposes of the St Martins School Fundraising Society Incorporated are as follows:

- (a) To further the education of students at St Martins School
- (b) Without restricting the scope of the above clause to provide financial assistance, clothing, books, equipment, facilities, and other appropriate assistance for the benefit of the students at St Martins School.

Proposed new constitution states that the purposes of the S'Mart Community Incorporated Society are as follows:

The purposes of the Society are to:

- (a) further the education of students at St Martins School.
- (b) create a healthy and positive learning environment at St Martins School.
- (c) foster and grow the S'Mart Community.
- (d) promote school spirit and school values at St Martins School.
- (e) do anything necessary or helpful to the above purposes.

*Moved A. McGregor; seconded T Clough; passed unanimously.*

#### ***Changes to the Committee structure***

(4.1) The Society shall have a managing committee ("S'Mart Community Committee") up to a maximum of 20 people, comprising the following persons:

- (a) The Chairperson. (Team Leader of the logistics team)
- (b) The Secretary.
- (c) The Treasurer.
- (d) The Team Leaders of the teams (Logistics, Fundraising, Community, Practical Jobs).

(4.2) Only Members of the Society may be Committee Members.

The previous committee structure (St Martins Fundraising Committee Society Incorporated) included the Principal, a Board of Trustees (BOT) representative and a representative nominated by the staff. It is proposed that the new society committee structure (S'Mart Community Managing Committee) no longer includes these representatives so that the committee can function without jeopardising Government Funding to the school. These people will be liaised with.

Present at the meeting were the Principal (R. Callaghan) the Board of Trustees (BOT) representative (J. Malcom) and the representative nominated staff (E. Risk, J. Wood).

It was moved that the proposed new society committee structure be approved (A. McGregor); seconded S. Gwilliams; passed unanimously (Principal, BOT representative and staff representatives did not vote on this motion).

## Election of Officers

### *Nominations for team leader roles*

<b>Role</b>	<b>Person Nominated</b>	<b>Nominated by</b>	<b>Seconded</b>
<b>Chairperson</b>	Amanda McGregor	Amanda Clarke	Julie Young
<b>Secretary</b>	Vicky Anderson	Leslie Cowie	Aimee Bloy
<b>Treasurer</b>	Jane Catley	Amanda Clarke	Leonie Thomson
<b>Fundraising Team co-leader</b>	Amanda Clarke	Nikki Bligh	Amanda McGregor
<b>Fundraising Team co-leader</b>	Lorna Minnear	Anne Goldingham	Leonie Thompson
<b>Practical Jobs Team co-leader</b>	Ildica Boyd	Sarah Gwilliams	Jo Malcom
<b>Practical Jobs Team co-leader</b>	Rebecca West	Leslie Cowie	Amanda McGregor
<b>Community Team co-leader</b>	Erin Sadler	Amanda Clarke	Vicky Anderson
<b>Community Team co-leader</b>	Julie Young	Amanda Clarke	Amanda McGregor

Since only one nomination was received for each position it was moved (A. McGregor) that the nominations for team leader roles be accepted; seconded (S. Gwilliams); passed unanimously.

***Nominations for rest of committee roles:***

<b>Role</b>	<b>Person Nominated</b>	<b>Nominated by</b>	<b>Seconded</b>
<b>Committee member</b>	Blair Sands	Blair Sands	Katrina Greenslade
<b>Committee member</b>	Kate Hodgins	Rebecca West	Amanda McGregor
<b>Committee member</b>	Andrea Baker	Sandy Jones	Debra Purdue
<b>Committee member</b>	Daan Dijkstra	Erin Sadler	Sarah Gwilliams
<b>Committee member</b>	Janine Van Dam	Caroline Gibb	Kate Hodgins
<b>Committee member</b>	Aimee Bloy	Andrea Baker	Vicky Anderson
<b>Committee member</b>	Nikki Bligh	Sarah Gwilliams	Amanda Clarke
<b>Committee member</b>	Jo Cavanagh	Catherine Fink	Sarah Gwilliams
<b>Committee member</b>	Sandy Jones	Lorna Minnear	Anne Goldingham

It was moved (A. Clarke) that the nominations for committee member roles be accepted; seconded (N. Bligh); passed unanimously.

No further official business was covered and the meeting concluded at 9:30 pm.

Signed as true and correct: \_\_\_\_\_  
Amanda McGregor (chairperson)